

Senshi Con Vendor Terms and Conditions

Convention Location and Dates:

Friday, Sept. 8th - Sunday, Sep 10th, 2023
Dena'ina Civic Convention Center
600 W 7th Ave, Anchorage, AK 99501

Location of Exhibitor Hall:

Dena'ina Civic Convention Center 1st Floor

Exhibitor Hall Dates & Hours of Operation:

Friday, September 8th, CLOSED (Set Up / Load In Day)
Saturday, September 9th, 10AM-8PM
Sunday, September 10th, 10AM-7PM (Take Down / Load Out after 7PM)

Load In:

September 8th, 2023 3 pm – 8 pm
Exhibitors will be assigned a time to set up/load in.
Those that help setup do not need a badge during the load in/load out timeframe, but all individuals at the booth MUST have a convention badge during convention hours on September 9th - 10th.

Load Out:

Sunday, September 10th, 2023 7 pm – 11 pm
The garage doors will not be opened until 7pm.

DEFINING EXHIBITORS TYPES

ARTIST EXHIBITOR – This booth must be selling more than 80% of original/fan made artwork at the booth. This can include 2-D artwork, keychains, pins, buttons, hand drawn art, digitally drawn art, and metallic print. No AI artwork is allowed to be sold.

EXHIBITOR – This booth sells 3D items and items obtained through distributors and/or are mass produced. This includes plush, jewelry, mass produced items, and similar items. This booth type is not allowed to sell/sample/give away food. If there is any food sold/sampled/given away there will be a \$250 fee applied onto the purchase of the booth (See FOOD EXHIBITOR).

FOOD EXHIBITOR – This booth sells/samples/gives away food or drinks. All food vendors must have a business license and a Municipality of Anchorage health certificate allowing them to make and sell food. Licenses and certificates must be displayed and available for inspection during each day of the event.

FOOD TRUCK EXHIBITOR – This booth sells/samples/gives away food / drink from large vehicles/ trailers. Please contact us at vendors@senshicon.org for details regarding the length and electricity wattage for the vehicle/trailer. All food vendors must have a business license and a Municipality of Anchorage health certificate allowing them

to make and sell food. Licenses and certificates must be displayed and available for inspection during each day of the event.

SPONSOR – A sponsor is defined as “an individual or organization that pays some or all of the costs involved in staging a sporting or artistic event in return for advertising.”

EXHIBITOR FEE

Artist Exhibitor:

\$350 for the full weekend (Saturday and Sunday)

10' x 10' space comes with 2 exhibitor passes, 2 chairs, and power. This does not include a table.

End Cap / Corner space is \$450 for the full weekend (Saturday and Sunday) Also includes 2 exhibitor passes, 2 chairs, and power. This does not include a table.

Full payment must be paid by August 6, 2023.

Exhibitor:

\$400 for the full weekend (Saturday and Sunday).

Includes 10' x 10' space ,2 exhibitor passes, 2 chairs, and power. This does not include a table.

Endcap / Corner space is \$500 for the full weekend (Saturday and Sunday) Also includes 2 exhibitor passes, 2 chairs, and power. This does not include a table.

Full payment must be paid by August 6, 2023.

Food Exhibitor & Food Truck Exhibitor:

\$400 for the full weekend (Saturday and Sunday).

Includes 10' x 10' space, 2 exhibitor passes, 2 chairs, and power.

\$250 for Venue Food Permit that goes back to the venue to sell/sample/give away food/drinks. You must provide a full list of food items you are planning to sell/sample/give away prior to the event. This does not include a table.

Full payment must be paid by August 6, 2023.

VENDORS WHO REGISTERED IN 2020

For those vendors that paid a deposit in 2020, we will honor the deposits and require that the full amount of the remaining balance for your table be paid by August 6,2023. If you are unable to make it to Senshi Con 2023, you may request a refund. See REFUND section below.

BADGES

2 exhibitor badges come with the purchase of each booth space.

An additional four (4) badges may be purchased per booth space. Additional badges must be purchased through the Senshi Con Booth Registration and during the Setup

day (Friday, September 8th). If you lose your badge and require a replacement, a \$50 replacement fee must be paid upfront.

Additional badge Price: \$40.00 per badge before August 6th
\$50.00 per badge at/during Senshi Con

If you need extra badges after your payment, please email vendors@senshicon.org. If you need extra badges after August 6th then you will need to email us at vendors@senshicon.org and pick it up on the Setup day (Friday, September 8th).

Badge Pick-Up: Pick up your badge on September 8th during load in from 3 pm – 8 pm.

TABLES

Alaska Event Services, Inc. has been selected as the show service contractor for Senshi Con, to be held September 8-10, 2023, at the Dena'ina Civic & Convention Center.

Show management has provided you with a 10' x 10' pipe and drape booth display and 500 watts of electrical service. Please note that the exhibit space is not carpeted, and chairs are provided by the convention center at no additional charge.

IF YOU HAVE ALREADY PURCHASED ADDITIONAL ITEMS (SUCH AS TABLES) IN 2019 OR 2020 YOU DO NOT NEED TO DO ANYTHING. We already have those additional items on record and you should be good to go. If you have any questions or concerns, please email us at vendors@senshicon.org.

If you require additional services such as freight handling, additional electrical service, tables, etc., please place your order via <https://alaskaeventservices.com/exhibit-order-form/senshi-con-2023/>

Please take this time to read through the information, make your selections, and submit your order to the office of Alaska Event Services for processing. (These electronic forms are required only if you need services that are not automatically included with your space.) A PDF copy of these forms is also attached to this email. If you have any questions, please call our Exhibit Service Representatives at (907) 345-8789, or email at info@alaskaeventservices.com.

DEADLINE FOR DISCOUNT PRICING: Monday, August 28

FREIGHT DEADLINE: Tuesday, September 5

Refunds:

No refunds after August 6, 2023. No Refunds at/during Senshi Con when purchases are made.

Payment During Con MUST BE A CARD OR CASH. CHECKS WILL NOT BE ALLOWED

NO CALL, NO SHOW, NO COMEBACK, NO REFUND

If you are not ready, setup, and present at the 2023 convention you will not be allowed to be at Senshi Con 2024. You will be on 1-year probation to attend Senshi Con until the following year 2025. You will not receive a refund at all. *If you call and/or email before August 6th explaining the situation then the 1-year probation may be lifted, but you will not receive your payment from the convention.*

Observance of Laws:

Exhibitor(s) shall abide by and observe all federal, state, and local laws, codes, ordinances, rules and regulations, and all rules and regulations of the event facility (including without limitation any union labor work rules). Without limiting the generality of the foregoing, exhibitor(s) shall construct its exhibits/displays to comply with the Americans with Disabilities Act.

Qualifications of Exhibitor(s):

Exhibitors as defined by Senshi Con are businesses that intend to sell items that are pre-made, mass produced, or purchased for resale from other vendors/suppliers. Senshi Con, in its sole discretion, shall have the right to determine whether a prospective exhibitor is eligible to participate in the event. Senshi Con reserves the right to restrict or remove any exhibit or display which Senshi Con, in its sole discretion, believes to be objectionable, inappropriate, or infringe on the work of independent artists. Only vendors with products relating to comic books, anime, Asian media, video games, or other related popular culture items are eligible to exhibit at the event. Any and all adult materials must be covered and no attendee under the age of 18 may view or purchase said materials. It is the vendor's responsibility to provide their own coverings (ex: black out sheets, closed opaque binders, etc.) and check identification cards before any attendee may view or purchase your product. Failure to cover adult materials may result in removal of said materials and/or removal of privileges and participation for Senshi Con. Neither Senshi Con nor the venue is responsible for any repercussions for your failure to comply with ID checks.

Booth Reservations:

Exhibitor booth space may be selected by the applicant via Map Dynamics. Booth space reservations are for the entire event. Exhibitor passes grant access to all events and areas except for VIP areas and paid events. Senshi Con reserves the right to change the floor plan or to move an exhibitor to another booth location prior to or during the event if Senshi Con determines that it is in the best interest of the event to do so.

Exhibitor Space:

Spaces are set in accordance to the venue respective of hallway restrictions and fire code. Space purchased may be organized and designed to your own specifications as you provide your own set up in accordance to the venue, hallway restrictions, and fire code. Tables, fixtures, and additional lighting may be rented at an additional cost through Alaska Event Services. Senshi Con can request that exhibitors move or rearrange booth and table spaces as needed to comply with venue standards.

Staff Responsibilities:

Senshi Con will not have staff on site to assist you in moving your product, parking your vehicles, setting up your space, or watching/manning your booth space. Exhibitors are responsible for their own parking, moving their product, and setting up their displays in time, manning their space, and having their own adequate staff for breaks and clean up.

Lost, Found & Stolen Items:

Any Lost & Found Items, please report to the Vendor Manager. If you suspect that items have been stolen, please contact the Vendor Manager.

Senshi Con is not responsible for any lost or stolen items before, during or after the convention.

Character of displays:

Distribution of samples and/or printed matter of any kind in addition to promotional materials are restricted to the booth/space. All exhibits shall display products or services in a tasteful manner as determined in Senshi Con's sole discretion. The restriction of booth space must allow for at least a ten inch space between the ceiling and your grid/display. Any items displayed in front of your booth(s) must allow for at least five feet between booths, hallways, etc., to comply with copious attendee traffic and those who require wheelchairs and/or strollers. If a vendor wishes to tape up posters or advertisements on their table(s) or wall within their area this must be done with your own materials. Nothing may be taped, bolted, etc. to the convention floor. Tables shall be arranged to comply with building safety code.

Fanart Policy:

Fanart is permitted for sale at the event. Fanart must be of the artist's own creation. Any art found to be traced or stolen will result in immediate expulsion from the convention and from any and all future shows.

Bootleg / Piracy:

Any Bootleg/Pirated merchandise either sold or given away for free will not be allowed at Senshi Con. This includes but is not limited to the following: CD's, DVD's, Blu-Rays, video games, clothing, toys, and plushies. We want to make sure that all our attendees get an officially licensed product. We want our vendors to be truthful to our attendees with their business as we have allowed them to do business with us. We have a two-strike rule: If we see any products that are bootleg/pirated, you will be asked to remove the product from the booth space. If we see another bootleg item or the same item on the show floor, we will have to escort you and your business out of the convention. There is no refund for being removed from the convention.

Sound Advertisements:

Sound of any kind must not be projected outside of the booth area. Exhibitors are specifically prohibited from operating such noise-creating devices as bells, horns, megaphones, vuvuzelas, or other similar instruments/equipment. Senshi Con reserves the right to determine sound interference with others and exhibitors shall comply with any request by Senshi Con to discontinue any such sound or music. Failure to comply may result in expulsion from the event.

Permits and occasional non-taxable sales:

Senshi Con does not require an exhibitor to have a permit or license to sell merchandise at our event. It will be the responsibility of the Exhibitor to follow all federal, state and local rules and regulations in regards to seller's permits/licenses. It is the responsibility of the Exhibitor to obtain all necessary permits.

Weapons policy:

Exhibitors are permitted to display or sell live steel. Exhibitors may sell wooden or foam weapons/props commonly associated with toys or live action role playing. Exhibitors are not allowed to sell or display live firearms. Exhibitors may not sell or distribute any items that look like firearms or could be confused for a firearm. If the Exhibitor sells live steel that item must be taken out of the venue immediately to the buyer's vehicle.

Solicitation:

Exhibitors may not solicit information, surveys, or monetary compensation for services outside of their booth space.

Electricity:

Electricity is limited because of spacing. Outlets are to be shared by exhibitors, so please bring an extension cord/surge protector as necessary.

Food Sale Policy:

Any exhibitor who intends to sell/give away/sample food is required to pay a one-time flat rate fee of \$250 in addition to any booth rentals.

Vendors may only use sterno type fuel and electric cook tops for warming/serving prepared foods, etc. Vendors may not cook or heat foods inside the facility that have grease-laden flammable vapors. Vendors are welcome to have their trucks parked outside of the Center and cook foods to be brought in for warming. A full list of food items intended to sell (pre-packaged and drinks) must be submitted for approval. Exhibitors can sell any pre-packaged food and/or drinks, except for what the venue intends to sell. There will be a list sent out of the venue's food and drink menu. Food handling cards and/or licenses must be provided at least three weeks before the event. Food Vendor License must be present during the event as well. The Department of Health and Social Services along with the Fire Marshal may be present during the event to check compliance with your booth space.

Additional Terms and Conditions:

Exhibitor(s) shall conduct themselves at all times in accordance with normal standards of decorum and good taste.

Any amendment or modification to this contract must be in writing and signed by an authorized representative of Senshi Con.

Refunds: No refunds after August 6th, 2023

For more information email us at vendors@senshicon.org